

Class Rating Instructor Revalidation

CSD 1.8

Responsibility

Coaches are responsible for ensuring their medical certificates, instructional qualifications, class and specialist ratings are valid for the training they give.

LAA Headquarters keep a record of validity dates as provided by individual coaches, and can assist with revalidation or renewal if asked.

Revalidation

According to the December 2019 amendment to the Aircrew Regulation, in order to **revalidate** your CRI rating, you must complete 2 out of the following 3 requirements within the certificate's period of validity:

- conduct at least 10 hours of flight instruction as a CRI.
- complete a refresher training seminar as a CRI at an ATO or a competent authority.
- pass the assessment of competence in accordance with point FCL.935 for multi-engine or single-engine aeroplanes, as relevant.

Revalidation Seminar

Some ATOs offer CRI refresher seminars, and as a CRI you can attend a Flight Instructor refresher seminar. Coaches who are unable to identify a suitable seminar provider should contact the PCS Head of Training.

Revalidation Experience

Providing you have attended a Seminar as above, accumulated 10 hours instructing during the 24 months of your rating, and your previous revalidation was by Test, you may revalidate your CRI rating by experience. Follow the guidance at Annex A to this notice before your rating expires. If you revalidated by experience at your last revalidation, you will be required to pass the 'Assessment of Competence' this time.

Revalidation Test

The Assessment of Competence must be carried out by a Flight Instructor Examiner. Coaches who are unable to identify a suitable FIE should contact the PCS Head of Training. The evidence listed at Annex A is required to complete the paperwork.

Review

Take a few moments now to review when your rating expires, and the instructing you have or expect to have completed prior to rating expiry. Revalidate your rating in sufficient time, otherwise you must renew the rating by completing both an assessment of competence and a seminar.

Please advise Penny at Head Office of your new Instructor Rating expiry date once your rating has been revalidated.

Annex A

Revalidating your CRI rating by experience

Any CAA Flight Instructor Examiner can revalidate your CRI rating if you have completed 2 of the 3 requirements. Several PCS Coaches are FIEs; contact details can be obtained from LAA Head Office or the CAA.

You can assist in the processing of your Class Rating Instructor revalidation by ensuring that your paperwork is correctly compiled and completed:

✓ **Instructor Form 3: Instructor Rating Revalidation/Renewal**

This can be downloaded from the CAA website, or obtained from Penny at the office. Complete sections as stipulated in the Guidance Notes.

✓ **Class Rating Instructor Seminar Attendance Certificate**

This will be provided by the ATO providing the seminar.

✓ **Log Book evidence** of at least 10 hours instructing in the final 12 months of validity of your rating. Photocopy your log book pages and enclose them with your paperwork.

✓ **Evidence** of previous revalidation by test. Photocopy your log book page which includes the last assessment of competence.

✓ **FCL150/Certificate of Revalidation**

This is the form in your licence which contains the FIE signature. This is required for the new revalidation signature to be added. If you hold an EASA licence, this cannot be detached from the licence itself.

✓ **Medical** A photocopy of your current medical certificate.

✓ Please allow sufficient time to revalidate your rating **before** it expires.

Please hand, or if agreed beforehand, send, all of the above to the selected FIE.

If you have any queries, please contact the PCS Head of Training.

Upon completion of the revalidation process, please inform Penny of your new CRI expiry date. It is also an ideal opportunity to also check that all of your contact and qualification details held by the Pilot Coaching Scheme are correct.