



LAA/MOD 3
MODIFICATION APPLICATION
 Issue 6

Mod No.

This form is used to describe a modification in detail to constitute part of the aircraft build standard record. All pages must be included in any submission. A completed Modification Proposal form (LAA/MOD2) must have been submitted prior to submitting this form, see [TL 3.01](#).

This form may be printed out, completed by hand and either posted to LAA Engineering or scanned and emailed to engineering@laa.uk.com, or it may be completed electronically, saved and emailed as an attachment to the same email address. If emailed without the owner's signature, it must be sent by the aircraft owner. Please retain a copy of the completed form for your records.

1. AIRCRAFT DETAILS

Registration	Type	Serial Number
G -		

2. APPLICANT DETAILS (Note: Applicant must be a 'Full plus' member)

Applicant's Name	Membership No.	
Name and address of person to be contacted regarding this modification:		
Daytime Telephone Number:		e-mail:

3. MODIFICATION DETAILS

Title:	
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Background: describe the purpose of the mod and what it consists of.



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4. LIST OF ACCOMPANYING DOCUMENTS DESCRIBING MOD

Document No.	Title / Description	Issue

5. LIST OF ACCOMPANYING DOCUMENTS SUPPORTING AIRWORTHINESS OF MODIFICATION (e.g. test report, compliance checklist, etc)

Document Ref	Title / Description	Issue

6. PARTS LIST

List any new manufactured or procured parts. Where a new part is designed and used it should be drawn up with sufficient dimensions to define it and make it, including any protective treatments (e.g. paint). Where one exists, the manufacturer's part number should be given, otherwise it should be allocated a part number in the following convention: Part number = M (Mod number)-(sequence number), example : *M12345-01*. Include fasteners, clips, electrical components, etc.

Qty	Part No.	Description	Source

Attach a continuation sheet as required.



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7. IMPLEMENTATION

Describe:

- Health and safety provisions
- Any disassembly requirements
- Instructions for Installation of new parts.
- Re-assembly requirements to make aircraft flyable again.

Is the proposed modification is currently fitted to the aircraft? (Note that once installed, the aircraft may not be flown until permission given)	YES	NO
If yes, briefly describe any other work needed for the aircraft to be ready for flight (e.g. finish re-build)		
If no, when do you intend to fit the modification?		

8. WEIGHT AND BALANCE EFFECT ON AIRCRAFT

Date of current W&B report:		Weight (lb/kg)	CG (in/mm)	Moment
A/C pre-mod				
+/- weight change			(moment arm)	
= A/C post-mod				



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9. INSPECTION CHECKS AND SPECIAL INSTRUCTIONS

All modifications will need to be inspected for quality and conformity. State any additional proposed requirements e.g. function check, full and free checks, friction, clearance from other structures and systems, etc.

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10. FLIGHT TEST AND SPECIAL INSTRUCTIONS

Example statements may be:

- *25 hours of reliability testing.*
- *Full performance and handling check by a qualified test pilot.*
- *20 landings on various surfaces.*

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11. OWNER'S DECLARATION

I declare that the foregoing information is correct and I agree to abide by any conditions pertaining to this modification.	
I agree that this modification, if approved, can be used free of charge by others.	
Name (owner): (on behalf of all the owners)	
Signature:	
Date:	

Note: a signature is not required if the owner is submitting this form by email; however, by submitting the application, you signify that you agree with the Owner's Declaration.

If this mod is successful, are you willing to allow potential applicants wishing to fit the same mod to their aircraft to contact you? YES / NO If so, which means of contact is acceptable to be published on the LAA's web site? home phone <input type="checkbox"/> , mobile phone <input type="checkbox"/> , email <input type="checkbox"/> , address <input type="checkbox"/> [Tick whichever apply]

Data privacy: personal data submitted on this application form may be stored electronically but will only be used in relation to the application and to support the safety of any aircraft to which it relates. Statutory obligations excepting, personal data will not be passed on to third parties without your permission. The full LAA data protection policy can be found on our website at www.laa.uk.com