

CAA Aircraft Registration Section must be informed of all ownership changes concerning LAA aircraft:

**CAA Aircraft Registration Section, CAA House, 45-59 Kingsway, London, WC2B 6TE**  
**Tel 020 7453 6666**  
**Email [aircraft.reg@caa.co.uk](mailto:aircraft.reg@caa.co.uk)**

It is a legal requirement under the Air Navigation Order 2016 Article 28(1) that any person who is the registered owner of an aircraft registered in the UK must **immediately** inform the CAA in writing of any change in the information that was supplied to the CAA when he/she applied for the registration of the aircraft - e.g. the sale of the aircraft, or the sale/purchase of a share in the aircraft by a co-owner.

It is also a legal requirement under the Air Navigation Order 2016 Article 28(2) that any person who becomes the owner of an aircraft registered in the UK must, **within 28 days of becoming the owner**, inform the CAA in writing to that effect.

NB: The registration and ownership of an aircraft is not connected to the airworthiness status of the aircraft.

Please note that when an aircraft is sold the onus is on both the buyer and the seller to notify the CAA of the change. If you are the seller, it is in your interests to notify the CAA immediately as you may still be deemed to be responsible for the aircraft until the CAA is made aware of the change. Further information for buyers and sellers can be found on the CAA website [www.caa.co.uk](http://www.caa.co.uk).

- **CHANGE OF REGISTERED OWNER**

Inform CAA Aircraft Registration Section that you are buying/selling the aircraft. They will require confirmation of the sale/purchase from buyer/seller. The CAA may charge a fee to register the aircraft in the buyer's name.

- **CHANGE OF TRUSTEE OF GROUP**

CAA Aircraft Registration Section must be informed of any change of trustee. If another member of the group is to be the new trustee then the aircraft must be re-registered in the name of the new trustee. The CAA may charge a fee for this.

- **CHANGE OF CO-OWNER WHO IS NOT A REGISTERED OWNER OR A TRUSTEE**

If you are buying/selling a share in an LAA aircraft but you are not a registered owner or a trustee, CAA Aircraft Registration Section still need to be informed. It is the registered owner/ trustee's responsibility to inform the CAA of ownership changes, but you need to ensure that CAA have been informed, as it is a legal requirement that CAA are advised of your share sale/purchase. The CAA will normally only require a letter detailing the change – but please confirm with CAA. A fee will not be applicable in this case.

In all of the above cases, CAA Aircraft Registration Section will be able to advise you of the procedure that you need to follow for your aircraft, or your individual situation, plus which forms they require you to complete. Forms may be downloaded from the CAA website.

**The LAA must also be kept informed of any change of owner or co-owner so that we can keep aircraft records up-to-date, and to ensure that any correspondence such as urgent airworthiness/safety information is sent to the correct person.**

Please inform LAA Engineering of any ownership changes by completing the attached form(s) and sending to LAA Engineering, Turweston Aerodrome, Nr Brackley, Northants, NN13 5YD, alternatively you can email full details to: [engineering@laa.uk.com](mailto:engineering@laa.uk.com)

**Please note that it is your responsibility to inform LAA Membership Dept if you PERMANENTLY cease to own/co-own an LAA aircraft as this may affect your membership subscription at the time of renewal.**



# CHANGE OF OWNER OR CO-OWNER OF AN LAA AIRCRAFT

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## NOTIFICATION OF CHANGE OF REGISTERED OWNER/TRUSTEE

Registration	G -	Serial No.	
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Aircraft Type	
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### PREVIOUS REGISTERED OWNER/TRUSTEE:

Name		Membership No.	
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Address	
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Does the aircraft have any co-owners? <b>YES / NO</b> If yes, are they also selling their share of the aircraft? <b>YES / NO</b>
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Change of address, telephone number or email only:	Please contact LAA Membership Dept if you only wish to notify any changes to your contact details: Tel 01280 846786 (option 2) or email: office@laa.uk.com
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### NEW REGISTERED OWNER/TRUSTEE:

Full name	
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Address	
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Tel No(s).		Membership No(s).	
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**Have CAA Registration Section been informed of the change of ownership? YES / NO**

Signed : ..... Date : .....

Print full name: ..... **Seller / Purchaser** (delete as appropriate)

**It is important to notify LAA Engineering Dept of any ownership changes to ensure aircraft records are kept up-to-date and important airworthiness/safety information is sent to the correct person.**

Please note that it is your responsibility to inform LAA Membership Dept if you PERMANENTLY cease to own/co-own an LAA aircraft as this may affect your membership subscription at the time of renewal.

**Please return completed form to LAA Engineering office.**



# CHANGE OF OWNER OR CO-OWNER OF AN LAA AIRCRAFT

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## NOTIFICATION OF MULTIPLE OWNERS

*LAA Engineering to be kept informed of any ownership changes*

*All owners/co-owners of LAA aircraft must be members of the Association*

**As required by Article 28(1) of the Air Navigation Order 2016 this is to confirm that the aircraft indicated is owned jointly by the persons named below (each of whom is a natural person).**

Registration mark: .....

Aircraft type: .....

Full name of Trustee/Registered owner: .....

Signature of Trustee/Registered owner: ..... Date: .....

1. Name and address  LAA member no.  Nationality Percentage share of ownership                      %	2. Name and address  LAA member no.  Nationality Percentage share of ownership                      %
3. Name and address  LAA member no.  Nationality Percentage share of ownership                      %	4. Name and address  LAA member no.  Nationality Percentage share of ownership                      %
5. Name and address  LAA member no.  Nationality Percentage share of ownership                      %	6. Name and address  LAA member no.  Nationality Percentage share of ownership                      %
7. Name and address  LAA member no.  Nationality Percentage share of ownership                      %	8. Name and address  LAA member no.  Nationality Percentage share of ownership                      %
9. Name and address  LAA member no.  Nationality Percentage share of ownership                      %	10. Name and address  LAA member no.  Nationality Percentage share of ownership                      %

**Please return completed form to LAA Engineering office**